



EXECUTIVE DIRECTOR

Mission: *To advance the successful integration of immigrants and their families, striving to create a welcoming community where all immigrants are thriving and contributing members.*

THE OPPORTUNITY

Are you driven by a deep commitment to ensuring that immigrant families can access the essential services they need – not just to survive, but to thrive, integrate, and lead as vital contributors in their communities?

Will you uplift the dignity of immigrant families, ensuring they are empowered as they build their lives and enhance the community?

Do you bring the entrepreneurial vision and management skills to guide a highly successful, community-based immigrant support organization into its next chapter with confidence and innovation?

Will you lead with energy and creativity to expand a dynamic fundraising strategy, growing diverse and sustainable sources of support?

Will you nurture and strengthen a warm, respectful, and collaborative culture, celebrating teamwork and a shared purpose?

Will you work effectively with local, regional, and statewide leaders, using sound judgment to advocate on behalf of immigrants, while keeping the delivery of direct services as your top priority?

If these questions resonate with your passion and leadership, we invite you to continue reading and explore how you can make a lasting difference in the lives of immigrant families.

Building One Community

Executive Director

Page 2.

ABOUT THE ORGANIZATION

B1C was founded in 2010 in Stamford, Connecticut by a group of community leaders who were determined to meet the needs of local immigrants to assure their success in their new community. Immigrants who relied on a patchwork of services in a system that did not fully understand their needs – and those who went without any support at all – discovered a place created with them in mind. Since then, thousands of Stamford-area immigrants and non-immigrants have come together to build one stronger community.

B1C remains steadfast in its commitment to be the Center for Immigrant Opportunity. Its programs **educate**, **employ**, and **empower** immigrants and **engage** the entire community through volunteerism. Through B1C, immigrants acquire the tools they need to be self-sufficient and successful, strengthening their families and the entire Stamford community in the process. Over the past 14 years, B1C has served over 19,000 immigrants from 129 countries and currently serves 4,500 immigrants annually. For more information, visit <https://b1c.org/>.

THE POSITION

Building One Community seeks a passionate and inspirational leader committed to advancing the successful integration of immigrants and their families. This is a unique opportunity to capitalize on B1C's successes to date and to further strengthen its programs, infrastructure, partnerships, and commitment to deliver compassionate service to immigrants. The Executive Director must demonstrate a strong commitment to the immigrant community while leading programmatic, operational, and financial oversight for the organization.

The new Executive Director, along with B1C's leadership team, will provide strategic direction; ensure the development and delivery of programs; implement the strategic plan and vision; and leverage B1C's assets, reputation, and talented staff. The Executive Director will galvanize B1C's community partnerships; be a strong communicator; support fundraising efforts; lead community advocacy efforts; and maintain a strong partnership with the Board.

The new Executive Director will lead a management team consisting of the Directors of Immigration Legal Services; Programs and Community Relations; Development; Communications; Operations; and Finance. B1C's principal offices are located at 417 Shippan Avenue, Stamford CT. A second location was recently opened at the Yerwood Center, 90 Fairfield Avenue in Stamford. The position is designed to be fulltime and in-person.



PHILLIPS OPPENHEIM

Building One Community

Executive Director

Page 3.

QUALIFICATIONS

Our ideal candidate will embody the values of Building One Community and bring the following skills and characteristics:

- Deep knowledge and/or interest in immigration policy.
- Cultural competency and deep emotional intelligence to work with a diverse range of stakeholders.
- Experience setting strategic vision and bringing vision to fruition through clear and actionable planning and execution.
- Demonstrated success in leadership roles.
- Strong people management skills, with the ability to build high-performing teams, create a strong and positive team culture, and coach and develop skills in others.
- Project management and organizational skills, attention to detail, and ability to set and meet deadlines with competing priorities.
- Proven track record in successful fundraising and donor relations, including grant writing experience.
- Financial acumen and the ability to develop and manage budgets.
- Strong comfort level and proficiency with technology.
- A life-long learner with deep curiosity and strong analytical skills.
- Grace under pressure.
- Compelling communicator, speaker, and writer.
- Commitment to fostering inclusivity and equity.
- Familiarity with Fairfield County, or a comparable community, is preferred.
- Preferably a personal connection to the immigrant community.
- Fluency in Spanish is strongly preferred.

COMPENSATION AND BENEFITS

The position is a full-time salaried position with generous paid time off, health insurance, life insurance, and retirement benefits. The salary range is \$175,000 to \$190,000. The Executive Director is expected to work regular on-site business hours with some evening and weekend hours required for board meetings and to support program and donor events. Building One Community is committed to fostering a workplace culture that prioritizes employee well-being.



PHILLIPS OPPENHEIM

Building One Community

Executive Director

Page 4.

EQUAL OPPORTUNITY EMPLOYER

B1C is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, age, sexual orientation, gender identity, national origin, veteran, or disability status.

TO APPLY

Applications, including cover letters and resumes, and nominations should be sent to the attention of Paul Spivey at B1C@PhillipsOppenheim.com.

Building One Community
September 2025

